

# Description of the second seco

*Offering Bespoke Training Programmes To Humanitarian and Development Practitioners Across The Globe* 

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# **ABOUT US**

## Who We Are

In line with the United Nation's 2015, Sustainable Development Goals, Humanitarian Global is an organization that aims to help the world and especially humanitarian and development practitioners and organizations come closer to attaining the SDGs.

As an organization, we are proud to be at the **forefront in offering excellent training to humani**tarian professionals across the globe as well as supporting humanitarian and development work.

Our field-based training models focus on equipping humanitarian professionals with hands-on skills. We have been able to offer humanitarians a productive and resourceful online learning platform that connects practitioners from various countries.

Our training models allow close monitoring of the participant's progress through formal and written evaluation as well as unlimited **one-on-one interactions with facilitators**. Furthermore, we share valuable resources including a community of other humanitarians for networking as well as organize training workshops, webinars, and virtual summits that help link humanitarian professionals across the globe.



# **HISTORY AND BACKGROUND**

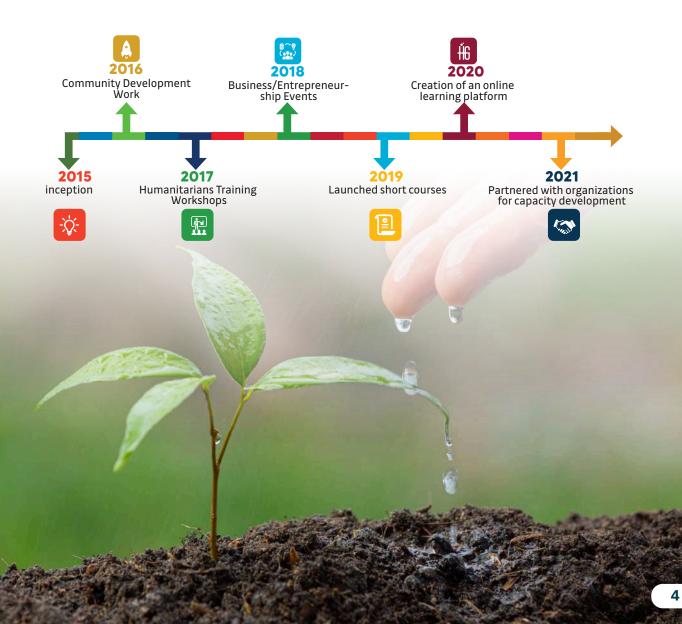
Humanitarian Global which was started in 2015 has come about as a result of continuous improvement and the contribution of outside-the-box thinkers as well as the active input of other Humanitarian and Development practitioners.

Since our inception, HG has been able to actively participate at the community level in humanitarian and developmental interventions with an aim to understand community needs and identify knowledge and skill gaps that exist in humanitarian and development settings.

In 2017 and 2018, HG focused on training workshops to understand the need of other practitioners and organisations who are actively involved in the development and humanitarian activities so as to understand what is needed of staff.

In 2019 and 2020, we launched short courses aimed at building particular skills and the need from other practitioners grew, to their request we did more research and partnered with experts to bring our participants quality training and resources that they can use to grow professionally. All these research-informed activities have actively contributed to the development of our online courses and online learning platform. Our organisational solutions have been developed to offer organisations the opportunity to actively build their staff capacity and achieve their set goals and missions.

In 2021 to date, we have actively partnered with organizations to provide capacity development for their staff. We are proud to have trained over 10,000 humanitarian and development practitioners and counting.



# OUR VISION, MISSION AND GOAL

# Vision:

Our vision is to establish collaborative relationships with organizations and humanitarian professionals across the globe and empower them to deliver exemplary services that will make the world a better place.



# **Mission:**

Our mission is to provide all humanitarians across the globe with resources and opportunities that will help them acquire practical skills needed to better their professional practice in the modern world.



# Goal:

Our main goal is to provide a platform that supports learning and interaction to all humanitarian professionals across the world and empower them through quality training to create a global network of humanitarians.



#### **Core Values:**

Equality, Justice, Integrity, Transparency, Humanity, Universality



# **IMPACT OVERVIEW**



**Countries reached** +30 Africa and Beyond

**Professionals Trained** + 10,000

COUNTRIES WE HAVE ACTIVELY TRAINED PARTICIPANTS



# WHAT WE DO

# **1.** Learning and Services

Humanitarian Global is a training organization that focuses on the **empowerment and skills improvement of humanitarian and development workers across the globe.** We are committed to supporting both individual and organizational capacity building through our online training programs.

#### **Online Learning:**

Self-paced, quality **online courses** customized to humanitarians and development practitioners.

#### **Organizational Solutions:**

We employ a collaborative approach to build capacity for staff to enhance skill development, provide consultancy services to offer bespoke solutions to help achieve their development projects, and conduct personalized research on behalf of organizations to improve practice and performance. Includes:

- Includes.
- In House Training,
- Consultancy,
- Research and Team Building.

#### **Onsite learning:**

We organise onsite training workshops, seminars and team building for humanitarian and development practitioners.

#### **Personal Development:**

Learn the fundamental frameworks and strategies for self-improvement, personal growth and goal setting. Includes:

- 1. Personal Development Courses
- 2. Coaching and Mentoring
- 3. Professional Resume Writing/Review
- 4. Personal Tutoring
- 5. Career Consultation/Counselling



# Community Development

Humanitarian Global undertakes various **com-munity development projects** to enhance community empowerment. We develop and share resources that benefit humanitarian and development practitioners across the globe. This includes

ROIT TO AF

- Advocacy,
  Humanitarian Stories,
  Webinars,



# MAKING SDGS A REALITY THROUGH QUALITY TRAINING

Zero Hunger	
Quality Education 🦉 Zero Hunger	
Gender Equality	
Clean water and sanitation Good health and well-being	σ
Affordable and clean energy	5
Decent work and economic growth Quality Education	
Industry, innovation and infrastructure	
Reduced Inequalities Gender Equality	
Sustainable cities and communities	
Responsible consumption and production	า
Climate Action	
Life below water Reduced Inequalities	
Life on land	
Peace, justice and strong institutions	
Partnerships for the goals	
- rarenerships for the goals	

2 ZERO HUNGER NO POVERTY 3 GOOD HEALTH AND WELL-BEING 4 QUALITY EDUCATION 5 GENDER EQUALITY 6 CLEAN WATER AND SANITATION \_/w/• **∏∵₽**₽ 7 AFFORDABLE AND CLEAN ENERGY 8 DECENT WORK AND ECONOMIC GROWTH 9 INDUSTRY, INNOVATION 10 REDUCED INEQUALITIES SUSTAINABLE CITIES AND COMMUNITIES 12 RESPONSIBLE CONSUMPTION AND PRODUCTION 11 17 PARTNERSHIPS FOR THE GOALS 15 IN LAND 13 CLIMATE ACTION 16 PEACE, JUSTICE AND STRONG INSTITUTIONS 14 LIFE BELOW WATER UN SUSTAINABLE DEVELOPMENT GOALS

# **OUR COURSES**

- Monitoring, Evaluation, Accountability and Learning (MEAL)
- 2 Water, Sanitation and Hygiene (WASH)
- Oisaster and Risk Reduction Management (DRRM)
- 4 Food Security & Nutrition in Emergencies (FSNE)
- 9 Procurement and Supply Chain Management
- 6 Human Nutrition and Dietetics
- 🕖 Maternal and Infant Young Child Nutrition

# **OUR COURSE STRUCTURE**

Level	Duration	Course Fee
Certificate Level (Beginner)	3 months	\$ 500
Diploma Level (Intermediate)	6 months	\$1000
Postgraduate Level (Advanced)	12 months	\$1500

# **TARGET GROUP**

#### Our programmes target the following professionals:

Humanitarians, Project Managers, Development, workers, Middle-level Managers, Project Coordinators, Personal Assistants, Accountants, Business Executives, Human Resource Managers, Education Officers, Public health, nutrition, and heads responsible for hygiene, environmentalists, donor agencies, NGOs, Team Leaders of both state and private corporations, governmental organizations, managers and leaders in community-based organizations as well as anyone who is seeking to enhance their professional skills in the humanitarian and development practice areas.

# **MODE OF LEARNING / COURSE DELIVERY**

All our training courses are developed by **experienced facilitators** who have extensive field experience as well as proven ability to coach, mentor and support personnel in working environments. This helps in developing bespoke courses that combine both **classroom-based and field concepts** in order to ensure that all participants develop **skills** that are deployable in **real working environments**.

This is achieved through the provision of an **e-learning platform** that has rich content and resources that ensure all educational needs of the participant are met. Additionally, through this platform, participants are able to interact with our skilled facilitators as well as other fellow participants hence leading to the creation of an **interactive e-learning ecosystem**.



# WHY CHOOSE HUMANITARIAN GLOBAL?

#### **Result oriented.**

1600+ practitioners graduated since 2015 and counting.



#### **Top Experts**

We have top facilitators in the humanitarian sector to deliver the best training to humanitarians.



#### **Top Humanitarian Courses** We have top-notch courses to offer that will help you build your capacity and enhance your career.



#### **Interactive lessons**

With one of the best e-learning platforms, students are able to undertake lessons at their own pace and comfort. Additionally, one gets to interact with the course facilitators and other participants leading to the creation of an interactive e-learning ecosystem.



# We connect you to resources and opportunities

Catering to a global market means, we definitely have made massive connections worldwide to help you out once you finish your course.



# WHAT CLIENTS ARE SAYING ABOUT US

Having gotten the chance to study a Diploma in WASH course with Humanitarian Global Institute, I must say that it was a privilege. The level of commitment, the way they have summarized the modules makes learning easier and quick

#### **DANIEL** South Sudan.



Thank you so much for your relentless guidance and advice throughout this process and to ensure I have understood the course matter and develop my career.

Once again, thank you for the gift of T-shirt.

GATBEL CHOT South Sudan. Diploma in MEAL

#### I am personally happy to hear from you this important information on the completion of my studies

DANIEL MAGOK Project Manager, TOCH. South Sudan.



I do appreciate everything that Humanitarian Global has done for me, and I will surely continue studying with you very soon

WILLIAMS GUTA Gaborone, Botswana

CONTRACTOR OF THE OWNER OWNE



Thank you so much for the congratulatory message and for helping me pursue the program. I am very much grateful to the entire Humanitarian Global Team for the wonderful support during my entire program. I will always remain thankful to the Team and i can rest assure you that i will enroll for another program with you soon

SYLVESTER DAKAR Catholic Relief Services (CRS), Zambia

# PARTNERSHIPS AND COLLABORATIONS

#### DIHAD (Dubai International Humanitarian Aid and Development Conference and Exhibition):

We partnered with DIHAD for their 18th Annual Dubai International Humanitarian and Development Conference and Exhibition which took place on the 14th-16th March 2022.

The theme of this partnership was "to strengthen the means of implementation and revitalize the global partnership for sustainable development."

We look forward to these types of collaborations in the near future.

#### LIVING WATER:

We recently collaborated with Living Water to undertake their staff a 5-day Water Sanitation and Hygiene Training with a focus on Menstrual Hygiene Management and Social and Behaviour Change Communication.

We look forward to working with Living Water in the near future in capacity building.



DUBAI INTERNATIONAL HUMANITARIAN AID & DEVELOPMENT CONFERENCE EXHIBITION













## **REGISTRATION AND ACCREDITATION**

Humanitarian Global operates under the rules and regulations of Kenya where its headquarters reside. All of our training programmes take a **field-based** approach where we focus on imparting **hands-on skills** to all of our participants. Our programmes have been vetted by the National Industrial Training Authority (NITA) while following HPass quality standards to meet the requirements for the issuance of **digital badges**.

#### THE NATIONAL INDUSTRIAL TRAINING AUTHORITY (NITA)

The National Industrial Training Authority (NITA) is a state corporation in Kenya established under the Industrial Training (Amendment) Act of 2011. Its mandate is to promote the highest standards in the **quality and efficiency of Industrial Training in Kenya** and ensure an adequate supply of properly trained manpower at all levels in the industry. Humanitarian Global (HG) has been vetted and accredited by NITA ensuring that all training programmes have attained **the required standards**. This results in quality learning, credible assessment and certification that takes into consideration skills, knowledge, values and attitudes.

# **HPASS**

HPass is a new initiative focusing on professional development in the humanitarian sector. It is an online platform for humanitarian staff and volunteers, learning and assessment providers and employers. By adhering to their Quality Standards, we are able to deliver high-quality learning and benchmark our services against sector-approved quality standards. This leads to the issuance of digital badges that enable recognition of skills, courses, achievements, competencies and frontline experience through professionally verified digital badges.



#### WHERE OUR PARTICIPANTS ARE FROM

**Acted South Sudan Action Against Hunger - USA** Action Against Hunger South Sudan-USA **ADRA** Africa Development Aid (Aids) **Africa Infradev Services LLP** Amref health Africa South Sudan. **Cameroon Baptist Convention Health Services CARE International** Caritas **Catholic Relief Service Catholic Relief Services Cheshire disability services Cheshire Disability Services Kenya Child Fund International Concern Worldwide County Government of Nyamira** CRS Cuamm **Environmental Protection and Development** Association (EPDA) Family Health International (fhi360) FAO Government **Himilo Relief and Development Association** Humanitarian Action Cameroon **IMA World Health IMPACT/ACTED** International Committee Of Red Cross (ICRC) **INTERNATIONAL MEDICAL CORPS** International Organization for Migration (IOM) IOM **Kibo Africa Living Water International** Local Government, Mmbelwa District Council LOIL Management System International MSI Medair International **MEDAIR Somalia** Medecines San Frontieres (MSF Holland) **Medecins Sans Frontieres** Mercy - USA for Aid and Development **Mercy Corps MSF MSF - Holland MSF Holland MTN Business Kenva** Nabaad General Trading Company **National Agency for Youth Volunteerism** National Commission for Social Action (NaCSA) **Nawec Gambia** Njeri Muchunu Global NORKEN INTERNATIONAL LTD. **Plan International Bangladesh Plan International Cameroon** PLAN-INTERNATIONAL CAMEROON Private **REACH/IMPACT INITIATIVE** 

Samaritan' Purse International, South Sudan Save the Children Save the Children International (SCI Self Employed Shaik Osman Secondary School Sierra Leone Small and Medium Enterprises **Development Agency (SMEDA)** SSRC **Stanbic Bank Limited** State Ministry of Land, Housing and Public **Utilities EES** Sudan Medical Care (SMC) Sunny Teez Foundation **Tecnica Agro Negocia Lda** TOCH **TOCH South Sudan** Triangle Generation Humanitarian Organization Trocaire Trocaire-Somalia **UN World Food Programme Unique Realtor Services** Universidade Zambeze& GEOGRAPHIC DESIGNS, LIMITADA (GEODES, LDA) **University of Washington** Vila Nova, Chimoio Mozambique WARDI Welldone Pharmaceutical Company Limited West Africa Livestock Innovation Center (WALIC) Women Advancement Organization World Food Program World Food Programme Zimbabwe World Health Organization World Vision South Sudan

# WHERE OUR PARTICIPANTS ARE FROM



# **CONTACT AND SUPPORT**

Would You Love More Information Regarding Our Organization and the Courses We Offer?

Chat with one of our support team ready to answer all your inquiries and give you feedback.

Schedule a brief zoom meeting with one of our support at your preferred time.

- +254 796 665 105 | +254 774 602 435
- info@humanitarianglobal.com
- www.humanitarianglobal.com
- 🧿 Valley View Office Park, Parklands, Nairobi, Kenya



**CHAT WITH ONE OF OUR REPRESENTATIVE** 



**EMAIL US** 

# G humanitarian global.com

# Course Catalogue

*Offering Bespoke Training Programs to Humanitarians and Development Practitioners Across the World* 

# MONITORING, EVALUATION, ACCOUNTABILITY AND LEARNING (MEAL)

Do you wonder how you can **run an effective accountable team**? Have you ever wondered how you can **make processes more efficient** using the current lessons you are learning? Do you want to increase the level of ownership of the projects you implement at the community level? Do you feel bad when resources go unaccounted for?

Monitoring, evaluation, accountability, and learning (MEAL) are part of everyday programme management and are critical to the success of most programs, projects, initiatives, interventions and even organisations as a whole.

MEAL staffs are the police and quality analysts of day-to-day project activities and the use of resources within projects and organisational contexts. They play a critical role in holding all stakeholders and other components accountable as well as informing decision-making and backing everything up with data and evidence.

**Improve your skills** in project & MEAL planning, data collection, data analysis, data presentation, evaluation, learning and so much more by registering for our courses today.



# Certificate in Monitoring Evaluation Accountability and Learning (MEAL)

#### **MODULE 1: Introduction to MEAL**

1.1 History of M&E1.2 What is MEAL1.3 MEAL Phases1.4 Significance of MEALModule 1 Assignment

#### **MODULE 3: MEAL Planning Part 2**

3.1 Performance Management Plan
3.2 Indicator Performance Tracking Table
3.3 Data Flow Map
3.4 Summary Evaluation Table (SET)
Module 3 Assignment

#### MODULE 2: MEAL Learning Part 1

2.1 Learning2.2 Participatory MEAL2.3 Objectives2.4 IndicatorsModule 2 Assignment

#### FINAL ASSESSMENT - CASE STUDY

**APPLY NOW** 

# Diploma in Monitoring Evaluation Accountability and Learning

#### **MODULE 1: Design Logic Models**

1.1 Theory of Change
1.2 Result Framework
1.3 Logical Framework (LogFrame)
1.4 M&E Framework
Module 1 Assignment Questions

#### **MODULE 3: MEAL Data Analysis**

3.1 Quantitative Analysis
3.2 Qualitative Analysis
3.3 Data Visualization
3.4 Data Interpretation
Module 3 Assignment Questions

#### MODULE 2: MEAL Data Collection

2.1 Data Source & Data Quality

- 2.2 Quantitative Data Collection
- 2.3 Qualitative Data Collection
- 2.4 Mixed Approach & Data Management
- Module 2 Assignment Questions

#### **MODULE 4: Using MEAL Data Information**

- 4.1 MEAL Communication Plan
- 4.2 MEAL Learning Plan
- 4.3 Adaptive Management
- 4.4 Reporting
- **Module 4 Assignment Questions**

#### FINAL ASSESSMENT - CASE STUDY

# Postgraduate Diploma in Monitoring Evaluation Accountability and Learning

#### 1.0 MODULE 1 - Evaluation Designs

1.1 Experimental Design1.2 Quasi-experimental Design1.3 Non-Experimental Designs1.4 Comparison Matrix

# 3.0 MODULE 3 - Preparing for an Evaluation

- 3.1. Initial Steps
- 3.2 Constructing a Theory of Change
- 3.3 Developing a Results Chain
- 3.4 Specifying Evaluation Questions

#### 5.0 MODULE 5 - Causal Inference and Counterfactuals

5.1 Causal Inference

- 5.2 The Counterfactual
- 5.3 Estimating the Counterfactual 5.4 Two Counterfeit Estimates of the

Counterfactual

#### 7.0 MODULE 7 - Difference-in-Differences

- 7.1 Evaluating a Program When the Rule of Assignment Is Less Clear
- 7.2 The Difference-in-Differences Method
- 7.3 How Is the Difference-in-Differ ences Method Helpful?

#### 7.4 Limitations of the Differ ence-in-Differences Method

#### 2.0 MODULE 2 - Evaluation Approaches

- 2.1 Feminist Evaluation
- 2.2 Transformative Evaluation
- 2.3 Real World Evaluation & Realist Evaluation
- 2.4 Equity-Focused Evaluation & Develop mental Approach to Evaluation

#### 4.0 MODULE 4 - Impact Evaluation

- 4.1 Evidence-Based Policy Making
- 4.2 What Is Impact Evaluation?
- 4.3 Prospective vs. Retrospective Impact Evaluation and Efficacy Studies and Effectiveness Studies
- 4.4 Deciding Whether to Carry Out an Impact Evaluation

#### 6.0 MODULE 6 - Instrumental Variable

- 6.1 Evaluating Programs When Not Everyone Complies with Their Assignment
- 6.2 Types of Impact Estimates
- 6.3 Imperfect Compliance
- 6.4 Randomized Promotion as an Instrumen tal Variable

#### 8.0 MODULE 8 - Matching

- 8.1 Constructing an Artificial Comparison Group
- 8.2 Propensity Score Matching
- 8.3 Combining Matching with Other Methods
- 8.4 Limitations of the Matching Method

**FINAL PROJECT** 

# STATISTICAL PACKAGE FOR THE SOCIAL SCIENCES (SPSS) DURATION: 1 MONTH COST: \$250

# Statistical Package for the Social Sciences (SPSS)

# MODULE 1: Introduction to SPSS statistical software

- 1.1 Introduction to statistical analysis 1.2 Introduction and installation of SPSS
- 1.3 Features and key terminologies in SPSS
- 1.4 Data entry, coding, importation and saving

#### MODULE 3 - Statistical Tests using SPSS

- 3.1 One sample, Independent sample, paired sample T-Tests
- 3.2 One-Way and two-way ANOVA
- 3.3 Chi-Square test, Pearson's correlation, Spearman's rank order correlation.
- 3.4 Bivariate Plots and Correlations for Scale Variables

#### **MODULE 2 – Basic Statistics in SPSS**

- 2.1 Descriptive statistics for numeric vari ables
- 2.2 Frequency, stub and banner tables
- 2.3 Distribution and relationship of vari ables as well as cross-tabulations of categorical variables
- 2.4 Introduction to graphs and their com mands in SPSS

#### **MODULE 2 – Predictive Models using SPSS**

- 4.1 Linear/Multiple/Logistic/Ordinal Regres sion
- 4.2 Nonparametric tests (One Sample/ Independent Samples/ Related Sam ples)
- 4.3 Time Series and forecasting using SPSS (Basics, smoothing and regression time series data, ARIMA models, intervention analysis)
- 4.4 Interpretation of result

#### **CASE STUDY - FINAL ASSESSMENT**

# WATER SANITATION AND HYGIENE (WASH)

Contaminated water and poor sanitation are linked to the transmission of diseases such as cholera, diarrhoea, dysentery and so many other Water borne diseases. Absent, inadequate, or inappropriately managed water and sanitation services expose individuals to preventable health risks.

Access to clean water and sanitation means being able to avoid exposure to these and countless other diseases as well as improve the quality of life among populations. According to the UN, every year, millions of people die from diseases caused by inadequate water supply, sanitation, and hygiene. Other than pneumonia, diarrhoea is the main cause of death in children under age 5. Access to clean and safe drinking water, sanitation and hygiene are crucial to human health and well-being.

WaSH is not only a prerequisite to health but contributes to the improvement of livelihoods, school attendance and dignity and helps to create resilient communities living in healthy environments. It is scary to imagine people losing their lives to circumstances that can be avoided. Do you ever ask yourself how you can implement impactful WaSH projects?

Explore our courses today and learn more about how you can help the world and communities come close to attaining SDG 6 and enabling Clean Water and Sanitation for all.



# Certificate in Water, Sanitation and Hygiene (WASH)

#### 1.0 MODULE 1: Introduction to WASH

- 1.1 Introduction To Water, Sanitation And Hygiene
- 1.2 Global Availability Of Fresh Water
- 1.3 Right To Water & Sanitation Un Global Development Goals
- 1.4 Post 2015 Wash Development Agenda

#### **Module 1 Assignment Questions**

#### 3.0 MODULE 3 - Cross-Cutting issues in WASH

- 3.1 Participation
- 3.2 Gender
- 3.3 Environment
- 3.4 Inclusion of Most Vulnerable (People With HIV/Aids, Elderly & Disabled And Children)

**Module 3 Assignment Questions** 

#### **FINAL EXAM QUESTIONS**

#### 2.0 MODULE 2 - Sanitation and Hygiene

- 2.1 Sanitation In Schools
- 2.2 Sustainable Sanitation
- 2.3 Hygiene Improvement
- 2.4 Disease Transmission Routes & The F-Diagram

#### **Module 2 Assignment Questions**

**APPLY NOW** 

# **Diploma in Water, Sanitation and Hygiene (WASH)**

#### 1.0 MODULE 1 - Water Quality Issues

1.1 Introduction
1.2 Water Safety Plans
1.3 Water Treatment
1.4 Water Quality Surveillance & Testing
Module 1 Assignment Questions

#### 3.0 MODULE 3 - Hygiene & Disease Transmission

3.1 Hygiene Improvement
3.2 Disease Transmission Routes & The F-Diagram
3.3 Hygiene Perspectives at Household Level
3.4 Hygiene Perspectives at Community Level
Module 3 Assignment Questions

#### 2.0 MODULE 2 - Sanitation

- 2.1 Sanitation in Schools
- 2.2 Emergency Sanitation
- 2.3 Sustainable Sanitation
- 2.4 Sanitation Link to Health, Nutrition,
  - Agriculture & Food Security
- Module 2 Assignment Questions

#### 4.0 MODULE 4 - Hygiene Types

- 4.1 Personal Hygiene
- 4.2 Environmental Hygiene
- 4.3 Domestic Hygiene
- 4.4 Food Hygiene

#### Module 4 Assignment Questions

#### **FINAL PROJECT**

# Postgraduate Diploma in Water, Sanitation and Hygiene (WASH)

#### 1.0 MODULE 1 - Water Supply in Emergencies

- 1.1 Intervention Context
- 1.2 Sphere Standards Part 1
- 1.3 Sphere Standards Part 2
- 1.4 Considerations for Linking Relief, Rehabilitation and Development (LRRD)

#### Module 1 Assignment Questions

#### 3.0 MODULE 3 - Sanitation Hardware Systems and Concepts

3.1 Basic Concepts of Sanitation

- 3.2 Sanitation Options
- 3.3 Desludging Of Pits and Septic Tanks
- 3.4 Reuse-Oriented Sanitation Tech nologies

**Module 3 Assignment Questions** 

#### 5.0 MODULE 5 - Sanitation in Different Contexts

- 5.1 Sanitation in Schools
- 5.2 Sustainable Sanitation
- 5.3 Sanitation in Emergencies
- 5.4 Sanitation Link of Health, Nutrition, Agriculture & Food Security

**Module 5 Assignment Questions** 

#### 7.0 MODULE 7 - Hygiene Behavior Change

- 7.1 Principles and Components of Behavior Change Programs
- 7.2 Risks, Attitudes, Norms, Abilities and Self-Regulation (Ranas)
- 7.3 Health Belief Model (HBM)
- 7.4 Communication for Behavioral Impact (COMBI)

Module 7 Assignment Questions

#### 2.0 MODULE 2 - Pumping Equipment

- 2.1 Hand Pumps 2.2 Centrifugal Pumps
- 2.3 Hydraulic Ramp Pump
- 2.4 Energy Sources

Module 2 Assignment Questions

#### 4.0 MODULE 4 - Sanitation Software Systems and Concepts

4.1 Sanitation Ladder
4.2 Sanitation-Related Behavior Change
4.3 Sanitation Marketing
4.4 Sanitation Approaches (CHAST, PHAST & CLTS)
Module 4 Assignment Questions

#### 6.0 MODULE 6 - Hygiene & Disease Transmission

6.1 Disease Transmission Routes & The F-Diagram
6.2 Hygiene Perspectives at Household Level
6.3 Hygiene Perspectives at Community Level
6.4 Hygiene Promotion
Module 6 Assignment Questions

#### 8.0 MODULE 8 - Hygiene Promotion Management, Epidemics Management and Global Annual Events

8.1 Handwashing Management

- 8.2 Menstrual Hygiene Management
- 8.3 Cholera Epidemic & Other Epidemics Management

8.4 Global Annual Events

**Module 8 Assignment Questions** 

#### **RESEARCH PROJECT**

# MENSTRUAL HYGIENE MANAGEMENT (MHM)

# DURATION: 1 MONTH COST: \$250

# Menstrual Hygiene Management (MHM)

# 1.0 MODULE 1 :Breaking the silence on menstruation

1.1 Introduction to MHM

1.2 Breaking the Silence

- 1.3 Myths, Misconceptions and Taboos
- 1.4 Facts about Menstruation

#### 3.0 MODULE 3 - Safe Management of used Menstrual Products

3.1 Introduction

- 3.2 Handling of menstrual waste
- 3.3 Menstrual Waste Minimization, Segregation, Storage,
- 3.4 Collection and transportation, Treatment and Disposal

#### 2.0 MODULE 2 - Safe and Hygienic Management of Menstruation

- 2.1 Introduction to Menstrual Hygiene Products and Materials
- 2.2 WASH facilities required to safely and hygienically manage menstruation
- 2.3 Management of PMS, Discomforts and Illnesses Resulting from Managing Menstruation
- 2.4 Safe and Hygiene Practices During Menstruation

**FINAL EXAM QUESTIONS** 

# SOCIAL AND BEHAVIOUR CHANGE COMMUNICATION (SBCC)

# DURATION: 1 MONTH COST: \$250

# Social and Behaviour Change Communication (SBCC)

#### 1.0 MODULE 1: Introduction to SBCC

1.1 Definition, evolution and characteristics of SBCC1.2 Essential steps to communication planning1.3 SBCC Strategies1.4 Principles of SBCC

#### 2.0 MODULE 2 - The C-Planning Process- Understanding the Situation

- 2.1 What's meant by 'understanding the situation
- 2.2 Layers of causes and effects
- 2.3 People, context and summary analysis
- 2.4 Formative Research

#### 3.0 MODULE 3 - The C-Planning Process-Focusing, Designing and creating messages

- 3.1 Communication strategies, audience segments, priorities and profiles
- 3.2 Barriers and Facilitators to change
- 3.3 Channels, activities and materials mix
- 3.4 Creating effective materials, concept testing and pretesting

#### 2.0 MODULE 2 - The C-Planning Process- Implementation, Monitoring and Evaluation

- 4.1 Implementation of SBCC programs4.2 Monitoring SBCC campaigns4.3 Evaluating SBCC campaigns
- 4.4 Feedback and reporting

**FINAL EXAM QUESTIONS** 

# **PROCUREMENT AND SUPPLY CHAIN MANAGEMENT**

Do you ever wonder how goods, materials and services move from one place to the other during emergencies? Or in the process of developing communities? Does it make you feel good about the fact that you can be an **enabling factor in making the process more efficient?** 

Do you consider logistics as a process to mobilise people, resources, skills and knowledge with the aim to help those affected by a disaster? In the Humanitarian and Development field, **the effec-tive management of aid materials for the beneficiaries in the wake of a disaster helps to reduce their suffering** and to rehabilitate the affected people in a dignified way.

Are you curious about **the process of getting the needed goods and materials** that your organisation or community needs and transforming those goods into products and distributing them to end users as efficiently as possible? In humanitarian aid and relief operations, the primary emphasis in procurement and supply is on speed and access since time is of the essence.

Our courses at HGI help you get prepared to save lives in a timely manner, and this means **being** able to deliver goods and materials to affected areas as quickly as possible. Explore our courses today and build your skills in procurement and supply chain today.



# Certificate in Procurement and Supply Chain Management

#### MODULE 1: Introduction to purchasing and supply chain management

- 1.1 The Environment of Purchasing & Supply Management
- 1.2 Why purchasing is important
- 1.3 Terms and Concepts of Purchasing & Supply Chain Management

1.4 Four Enablers of Purchasing & Supply Module 1 Assignment

#### **MODULE 2 - Principles of negotiation**

- 2.1 Introduction of Principles of Negotia tions
- 2.2 Types of Negotiation
- 2.3 Factors in Negotiation
- 2.4 Negotiation Ethics
- Module 2 Assignment

#### MODULE 3 - Supply chain management

3.1 Supply Chains3.2 Types of Supply Chains3.3 Supply Chain Management

3.4 Other Aspects of Supply Chain Man agement (SCM) Module 3 Assignment

#### **CASE STUDY - FINAL ASSESSMENT**

# Diploma in Procurement and Supply Chain Management

#### **MODULE 1 - Public Procurement**

- 1.1 Introduction To Public Procurement 1.2 Public Procurement Framework
- 1.3 General Principles Of Government Procurement
- 1.4 The EU And Public Procurement
- **Module 1 Assignment Questions**

#### MODULE 3 - International Purchasing and Supply Management

- 3.1 Introduction to International Procure ment and Supply Management
- 3.2 Problems with International Sourcing
- 3.3 Concepts in International Sourcing 3.4 On-shoring

#### **Module 3 Assignment Questions**

#### MODULE 2 - Stores Management and Stock Control

- 2.1 Introduction to Stores and Ware house Management
- 2.2 Types of Warehouses
- 2.3 Inventory Management
- 2.4 Types of Inventory
- Module 2 Assignment Questions

#### MODULE 4 - Ethics In Purchasing and Supply Chain Management

4.1 Procurement Ethics4.2 Ethical Issues Relating to Suppliers4.3 Ethical Codes of Conduct4.4 Procurement and Fraud

#### **Module 4 Assignment Questions**

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**RESEARCH PROJECT** 

# Postgraduate Diploma in Procurement and Supply Chain Management

#### MODULE 1 - Strategic Procurement Management and Sourcing

- 1.1 Introduction To Strategic Procure ment Management and Sourcing
- 1.2 The Concept of Strategy
- 1.3 Strategic Development
- 1.4 Strategies & their Scope

#### **Module 1 Assignment Questions**

#### MODULE 3 - Purchasing and Supply Law

- 3.1 Legal Authority of Buyer & Seller 3.2 Uniform Commercial Code
- 3.3 The Purchase Order Contract
- 3.4 Law Governing Acceptance and Rejection of Goods

#### Module 3 Assignment Questions

#### MODULE 5 - Category Management

- 5.1 Introduction to Category Manage ment
- 5.2 Category Management Issues
- 5.3 Category Management Risk Profiling
- 5.4 Category Management at The Corpo rate Level

Module 5 Assignment Questions

#### Module 7 - Managing Supply Chain Risks

- 7.1 Introduction to Managing Risk in the Supply Chain
- 7.2 Understanding the Supply Chain Risk Profile
- 7.3 Managing Supply Chain Risk 7.4 Achieving Supply Chain Resilience Module 7 Assignment Questions

#### MODULE 2 - Principles Of Logistics Management

- 2.1 Introduction to Logistics
- 2.2 Decisions Related to Logistics
- 2.3 Locating Logistics Facilities
- 2.4 Supply Chain Management Is a Wider Concept than Logistics
- Module 2 Assignment Questions

#### MODULE 4 - Freight Clearing and Forwarding

- 4.1 Early Days of Freight Clearing and Forwarding
- 4.2 The Role of Freight Forwarders
- 4.3 Transport Modes In Freight Clearing and Forwarding

4.4 Customs In Freight Clearing and Forwarding Module 4 Assignment Questions

#### MODULE 6 - Contract Management

- 6.1 The Procurement Specialist and Contract Law
- 6.2 Contracts for the Sale of Goods and Supply of Services
- 6.3 Drafting the Detail of Contract Clauses
- 6.4 The Right to Terminate a Contract

Module 6 Assignment Questions

#### Module 8 - E-Procurement And E-Supply Chain Management

- 8.1 Introduction To E-Commerce, E-Business,
- E-Supply Chain Management and E-procurement
- 8.2 Electronic Data Interchange (Edi)
- 8.3 E-Hubs, Exchanges, Portals, Marketplaces and E-Catalogues
- 8.4 E-Auctions and Reverse Auctions

**Module 8 Assignment Questions** 

#### FINAL PROJECT

# **HUMAN NUTRITION AND DIETETICS**

What comes to your mind when you hear of malnutrition? How do you feel when you are hungry? It is amazing to know that you can change people's lives by understanding aspects of nutrition and be able to create healthier sustainable communities where people thrive and attain their full potential.

The food we eat has a significant impact on our health, according to a number of scientific studies. Changes in diet can help prevent or control many health problems, including malnutrition. According to WHO Nutrition is a critical part of health and development. Better nutrition is related to the improved infant, child and maternal health, stronger immune systems, safer pregnancy and childbirth, lower risk of non-communicable diseases (such as diabetes and cardiovascular disease), and longevity. People with adequate nutrition are more productive and can create opportunities to gradually break the cycles of poverty and hunger.

Malnutrition, in every form, presents significant threats to human health. Today the world faces a double burden of malnutrition that includes both undernutrition and overweight, especially in low- and middle-income countries.

Make yourself conversant with all aspects of nutrition to help build healthier communities and tackle malnutrition by registering and joining our courses today to learn the best way to do so.

# **Certificate in Human Nutrition and Dietetics**

#### **MODULE1:** Introduction To Nutrition

1.1 Introduction To Nutrition
1.2 Principles Of Nutrition
1.3 Nutrition Assessment
1.4 Primary Health Care
Module 1 Assessment Questions

#### MODULE 2 - Nutrition In The Life Span

- 2.1 Human Anatomy And Physiology
- 2.2 Nutrition In Convalescents
- 2.3 Nutrition In Pregnancy And Lactation
- 2.4 Nutrition For The Elderly
- **Module 2 Assssment Questions**

#### **MODULE 3 - Meal Planning**

3.1 Introduction To Meal Planning
3.2 Food Safety And Hygiene
3.3 Non-Communicable Diseases
3.4 Community Nutrition Diagnosis
Module 3 Assessment Questions

**CASE STUDY - FINAL EXAM QUESTIONS** 

#### **APPLY NOW**

# **Diploma in Human Nutrition and Dietetics**

#### **MODULE1:** Nutrition Care Process

1.1 Nutrition care process
1.2 Digestion
1.3 Nutrition Assessment and Surveillance
1.4 Nutrition epidemiology
Module 1 Assessment

#### **MODULE 2 - Components of Nutrition**

2.1 Micronutrients2.2 Macronutrients2.3 Nutrition in emergencies2.4 Non-communicable diseasesModule 2 Assssment

#### MODULE 3 - Diet Therapy and Meal Planning 3.1 Diet therapy 1

- 3.2 Meal planning and service
- 3.3 Diet therapy 2
- 3.4 Food production for invalids and

convalescents

#### Module 3 Assessment

#### MODULE 4 - Environmental and Public Health

- 4.1 Introduction to environmental health
- 4.2 Nutrition in public health
- 4.3 Measures of morbidity and mortality
- 4.4 Communicable diseases

#### **Module 4 Assssment**

#### **RESEARCH PROJECT**

#### **APPLY NOW**

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# Postgraduate Diploma in Human Nutrition and Dietetics

#### **MODULE1:** Nutrition Care Process

1.1 Nutrition care process
1.2 Micronutrients
1.3 Macronutrients
1.4 Nutrition Assessment and Surveillance
Module 1 Assignments

#### MODULE 2 - Planning Nutrition Intervention

- 2.1 Planning a nutrition intervention
- 2.2 Emergency nutrition interventions 1
- 2.3 Emergency nutrition interventions 2

**MODULE 4 – Nutrition Counselling** 

4.1 Principles of nutrition counseling

- 2.4 Monitoring and Evaluation in nutrition emergencies
- Module 2 Assignment

#### **MODULE 3 - Parenteral Nutrition**

3.1 Parenteral nutrition
3.2 Principles of human nutrition
3.3 Feeding disorders
3.4 Nutrition anthropology
Module 3 Assignment

#### 4.2 Nutrition and HIV/AIDS

4.2 Nutrition information systems 4.3 Nutrition information systems 4.4 Communicable diseases and non-communicable diseases Module 4 Assignment

#### MODULE 5 - Program Design and Research Methods

- 5.1 Program Design5.2 Research Methods5.3 Community partnership in program
- planning and evaluation 5.4 Entrepreneurship in nutrition and dietetics

**Module 5 Assignment** 

#### **MODULE 6 - Food Security**

6.1 Food safety and hygiene
6.2 Health behavior change
6.3 Nutrition epidemiology
6.4 Food safety legislation
Module 6 Assignment

#### **MODULE 7 - Clinical Dietetics**

7.1 Clinical dietetics 1
7.2 Clinical dietetics 2
7.3 Nutrition biochemistry
7.4 Food Microbiology
Module 7 Assignment

#### **MODULE 8- nutrition in the Lifespan** 8.1 Nutrition in the lifespan

8.2 Nutrition and sports 8.3 Nutrition education 8.4 Geriatric nutrition **Module 8 Assignment** 

#### **FINAL PROJECT**

# **FOOD SECURITY AND NUTRITION IN EMERGENCIES**

What comes to your mind when you hear of malnutrition? How do you feel when you are hungry? It is amazing to know that you can change people's lives by understanding aspects of nutrition and be able to create healthier sustainable communities where people thrive and attain their full potential.

The food we eat has a significant impact on our health, according to a number of scientific studies. Changes in diet can help prevent or control many health problems, including malnutrition. According to WHO Nutrition is a critical part of health and development. Better nutrition is related to the improved infant, child and maternal health, stronger immune systems, safer pregnancy and childbirth, lower risk of non-communicable diseases (such as diabetes and cardiovas-cular disease), and longevity. People with adequate nutrition are more productive and can create opportunities to gradually break the cycles of poverty and hunger.

Malnutrition, in every form, presents significant threats to human health. Today the world faces a double burden of malnutrition that includes both undernutrition and overweight, especially in low- and middle-income countries.

Make yourself conversant with all aspects of nutrition to help build healthier communities and tackle malnutrition by registering and joining our courses today to learn the best way to do so.

## **Certificate in Food Security and Nutrition in Emergencies**

#### MODULE 1: Introduction to Food Security And Nutrition

1.1 Introduction to Nutrition in Emergencies
1.2 Nutrition Problems in Emergencies
1.3 Vulnerable Groups in Emergencies
1.4 Causes Of Malnutrition in Emergencies
Module 1 Assessment Questions

#### MODULE 3 - Food Aid and Livelihood Support

- 3.1 Livelihood Support in Emergencies
- 3.2 Nutrition Information Systems in Emergen cies
- 3.3 Food Aid

3.4 Humanitarian Assistance and Standards Module 3 Assessment Questions

#### CASE STUDY

#### APPLY NOW

### **Diploma in Food Security and Nutrition in Emergencies**

# MODULE 1: Assessment and targeting in emergencies

- 1.1 Targeting in emergency
- 1.2 Food availability assessment
- 1.3 Methods of nutrition assessment in emer gencies
- 1.4 Nutrition surveillance
- **Module 1** Assignment

# MODULE 3 - planning nutrition interventions

- 3.1 Planning a nutrition intervention
- 3.2 Nutrition education and communication
- 3.3 Emergency nutrition interventions 1
- 3.4 Emergency nutrition interventions 2
- Module 3 Assignment

#### **MODULE 2 - Malnutrition in Emergencies**

**MODULE 2 - Nutrition Assessment** 

2.1 Nutrition Assessment in Emergency

2.4 Community Mobilization in Emergencies

2.2 Community Nutrition Assessment

2.3 Food Security Assessment

**Module 2 Assssment Questions** 

- 2.1 Malnutrition in emergencies
- 2.2 Community based therapeutic care
- 2.3 Out-patient management of malnutrition in emergencies
- 2.4 In-patient management of malnutrition in emergencies
- **Module 2 Assignment**

#### MODULE 4 - Community mobilization in an emergency

- 4.1 Community mobilization during an emergency
- 4.2 Monitoring and evaluation in nutrition emer gencies
- 4.3 Actions to improve food security in the com munity
- 4.4 Challenges in nutrition emergencies
- Module 4 Assignment

#### **RESEARCH PROJECT**

# MATERNAL INFANT AND YOUNG CHILD NUTRITION (MIYCN)

How conversant are you with matters to do with basic concepts of nutrition, maternal nutrition, breastfeeding techniques, **infant/newborn care**, and complementary feeding? Poverty, food insecurity, ignorance, lack of appropriate **infant and young child feeding practices**, the heavy burden of infectious diseases, and poor hygiene and sanitation are among the factors that are responsible for the **high levels of maternal and child undernutrition in developing countries**.

Our MIYCN Course aims to help you understand and learn how to **implement and promote different feeding practices among mothers and families** across different communities as well as cultivate a greater understanding of good nutrition-related behaviour and improve nutrition outcomes for children, especially within the first five years of life, this is because **Maternal and infant nutrition saves lives and supports the attainment of the Sustainable development goals** and future prosperity.

Build your skills today with us by exploring and registering for our courses in MIYCN.

# Certificate in Maternal Infant and Young Child Nutrition (MIYCN)

# MODULE1: Nutrition in Pregnancy and Childhood

- 1.1 Nutrition in pregnancy
- 1.2 Breastfeeding
- 1.3 Pediatric nutrition assessment
- 1.4 Complimentary feeding

#### Module 1 Assessment Questions

# MODULE 2 - malnutrition and its management

- 2.1 Overview of malnutrition
- 2.2 Management of malnutrition in infants less than 6 months old
- 2.3 Inpatient management of severe acute malnutrition
- 2.4 Outpatient management of severe acute malnutrition
- Module 2 Assssment Questions

# MODULE 3 – community nutrition response

- 3.1 Management of moderate acute malnutrition
- 3.2 Community mobilization
- 3.3 Emergency nutrition response
- 3.3 Nutrition information, education and communication
- **Module 3 Assessment Questions**

#### **CASE STUDY - FINAL ASSESSMENT**



# **DISASTER RISK REDUCTION AND MANAGEMENT**

The reason most disasters are called emergencies in the first place is that they are unpredictable. At times you can never plan for **extreme weather changes** that result in floods or drought. But with the unpredictability of Climate change and weather patterns has helped people result in studying these patterns to form Early Warning Systems and **help reduce these effects caused by disasters**.

Have you ever asked yourself what you would do when a disaster strikes? Are you prepared for an emergency? How would you help your community mitigate the effects of disasters? Ask no more, because our DRRM Course helps you understand and learn how to apply disaster risk reduction policies and strategies to prevent new disaster risks, reduce existing disaster risks and manage residual risk, contributing to the strengthening of resilience and reduction of disaster losses in communities.

Learn more about how you can help the communities you serve in case of a disaster, and learn how you can help them build back and manage resources during periods of emergencies.

# Certificate in Disaster Risk Reduction and Management

#### MODULE 1: Introduction to DRRM

1.1 What is DRRM
1.2 History of DRRM
1.3 Significance of DRRM
1.4 Emerging Trends in DRRM
Module 1 Assessment

#### MODULE 2 - Terms and Concepts in DRRM

- 2.1 Concepts used in DRRM
- 2.2 Program Terms in DRRM
- 2.3 Emergency Terms in DRRM
- 2.4 DRRM Terms & Concepts
- **Module 2 Assssment**

#### MODULE 3 - Disasters & Risk Assessments

3.1 Types of Disasters
3.2 Disaster Management
3.3 Risk Assessment
3.4 Steps to Consider in Risk Assessment
Module 3 Assessment

#### CASE STUDY - FINAL ASSESSMENT

#### **APPLY NOW**

# Diploma in Disaster Risk Reduction and Management

#### MODULE 1: Gender-based DRRM

- 1.1 Introduction to Gender-Based DRRM
- 1.2 Gender Analysis
- 1.3 Gender Issues and Gender Equality
- 1.4 How to implement a Gender Responsive Approach
- Module 1 Assessment

#### **MODULE 3 - Displacement**

- 3.1 Concept of Displacement (Refugees and IDPs)
- 3.2 Humanitarianism & WASH
- 3.3 Food in Emergencies
- 3.4 Health in Emergencies
- Module 3 Assessment

#### **CASE STUDY - FINAL ASSESSMENT**

#### MODULE 2 – DRRM frameworks

- 2.1 Understanding of Frameworks
- 2.2 Understanding the Yokohama Strategy
- 2.3 Understanding the HYOGO Framework for Action
- 2.4 Getting into detail with the Sendai Framework
- Module 2 Assssment

#### MODULE 4 - How to set up a response

- 4.1 Concept of Disaster Management
- 4.2 Disaster Management Cycle
- 4.3 Core Humanitarian Standards
- 4.4 Response process

#### Module 4 Assssment

# **CONTACT AND SUPPORT**

- **&** +254 796 665 105 | +254 774 602 435
- 😑 info@humanitarianglobal.com
- www.humanitarianglobal.com
- Valley View Office Park, Parklands, Nairobi, Kenya



CHAT WITH ONE OF OUR REPRESENTATIVE

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